

AA Tokyo Intergroup Minutes

May 4, 2025

Call to order: 6:00 pm

Opened with "The Serenity Prayer"

Attendance / Self-Introductions:

- Chairperson - ○
- Secretary – ○
- H&I – ✗
- Webmaster - ○
- Treasurer - ○
- Literature – ○
- Telephone Hotline - ○
- Representative: New Beginnings Group – ○
- Representative: Tokorozawa Big Book Meeting – ○
- Representative: Nishi-Chiba and Shin-Kamagawa Groups – ○
- Representative: Machida – ○
- Visitors/sitting in: 2

Approval of Minutes

Minutes approved from 4/13/2025 meeting

Reports:

- Chairperson: nothing to report
- Secretary: nothing to report
- H&I: Absent, but notified chair that there was nothing to report
- Webmaster: Website is up to date. Nothing further to report.
- Treasurer: Phone bill paid. Current balance = 103,584 yen
- Literature: Handover to new literature person is complete. Would like to buy a rack to display pamphlets at FCC (estimated cost - 2~3,000 yen)
- Telephone Hotline: Nothing to report

Old Business:

- Discussion about training/guidelines for incoming hotline reps.

Notes:

A member suggested that we research first and find some guidelines that may already be established elsewhere. Another member did a quick google search and shared some AA English Helpline guidelines in the chat:

<https://www.aa87.org/wp-content/uploads/2022/05/Helpline-Guidelines-Final-17-10-22-1.pdf>

A motion was made to table the discussion for now and resume it next month after everyone had a chance to research and read over the shared guidelines. Motion Passed.

New Business:

- Shortage of women to respond to email inquiries

Notes:

A member brought up that there were not enough women answering inquiries from women on the Inquiries email list. A motion was made to put out the word at each of the individual groups. Motion passed.

Treasurer brought up that they are on the list, but are not receiving emails. Treasurer gave email to the webmaster to check.

Machida Group representative volunteered as a respondent. Added to the list.

New Beginnings Group representative was added to the Intergroup Line Group.

ADJOURNMENT

Motion to close made and passed.

CLOSED WITH "The Serenity Prayer"

NEXT MEETING: 6/1/2025